How To Cancel Your Chase Brexton Appointment Online or Via the Chase Brexton App

Whether you've made your Chase Brexton appointment online, via the Chase Brexton app, through our call center, or in person, you can cancel that appointment through our patient portal or our phone app. This applies to any type of appointment – Medical, Dental, or Behavioral Health.

CANCEL VIA WEB

1. Log into your Patient Portal Account at <u>https://chasebrexton.myezyaccess.com/ezbooking/</u>.

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2. Click "View upcoming appointments" on the portal homepage.

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3. Once you click "View upcoming appointments," you will be guided to your list of upcoming appointments. To cancel your appointment, click "Cancel" under "Appt Type."

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4. Once you click "Cancel," write the reason you are cancelling your appointment in the "Reason for Cancellation" box. (This is required.) Then, click "Submit."

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5. Once you click "Submit," you will see green text at the bottom of the screen reading "Your appointment has been successfully cancelled."

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Cancelling via Chase Brexton app on phone (iphone or Android)

1. Click on your Chase Brexton app, and log in.



2. Once you're logged in, click the "Appointments" button in the top right.



3. Locate the appointment you would like to cancel, and click the red "X."



4. Confirm the cancellation by clicking "Yes."



5. Please provide a reason for the cancellation. (This is required.) Then, click "Submit."



6. Once you click "Submit," you will see green text at bottom of the screen reading "Your appointment has been successfully cancelled."

